

TUESDAY, JANUARY 12, 2016 COLD SPRING CITY COUNCIL MINUTES

Mayor Robert R. Thelen called the meeting to order at 6:30 p.m. The following members were found to be present: Mayor Robert R. Thelen and Council Members Fran Ramler, Jan Dingmann, Dave Heinen and Jayme Knapp. Others present: Kris Dockendorf, Denny Curran, Jon Stueve, Pete Weber, Jon Acheson, Brian Lintgen, Heidi Stalboerger, Jason Blum, Tammy Paczkowski and Angie Mueller.

INVOCATION

Pastor Denny Curran from the River of Life Church gave an invocation.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY HEINEN, SECONDED BY DINGMANN, TO APPROVE THE AGENDA OF THE JANUARY 12, 2016 CITY COUNCIL MEETING. MOTION PASSED 5-0.

CONSENT AGENDA

A. Minutes – November 30, 2015 and December 22, 2015

MOTION WAS MADE BY KNAPP, SECONDED BY HEINEN, TO APPROVE THE MINUTES OF THE NOVEMBER 30, 2015 SPECIAL CITY COUNCIL MEETING AND THE DECEMBER 22, 2015 REGULAR CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 5-0.

B. Authorize Advertising for the Sale of a 2011 Chevy Impala

MOTION WAS MADE BY KNAPP, SECONDED BY HEINEN, TO DECLARE THE 2011 CHEVY IMPALA AS SURPLUS PROPERTY AND AUTHORIZE THE ADVERTISEMENT FOR SALE OF SAID VEHICLE THROUGH SEALED BIDS. MOTION PASSED 5-0.

C. Off-Site Gambling License, Richmond Lions

MOTION WAS MADE BY KNAPP, SECONDED BY HEINEN, TO APPROVE FORM LG230 APPLICATION TO CONDUCT OFF-SITE GAMBLING FOR THE RICHMOND LIONS FOR A RAFFLE TO BE HELD MARCH 12, 2016 AT THE ST. BONIFACE PARISH CENTER; FURTHERMORE, TO WAIVE THE 30 DAY WAITING PERIOD FOR SAID PERMIT. MOTION PASSED 5-0.

D. One-Day Gambling License, NWTF Stearns County Thunderin' Toms

MOTION WAS MADE BY KNAPP, SECONDED BY HEINEN, TO APPROVE FORM LG220 APPLICATION FOR EXCEMPT PERMIT TO CONDUCT ONE-DAY GAMBLING FOR NWTF STEARNS COUNTY THUNDERIN' TOMS FOR A RAFFLE TO BE HELD APRIL 1, 2016 AT THE GREAT BLUE HERON; FURTHERMORE, TO WAIVE THE 30 DAY WAITING PERIOD FOR SAID PERMIT. MOTION PASSED 5-0.

APPROVE ORDINANCE NO. 343

Dockendorf presented Ordinance No. 343, adjusting the water and sewer utility rates as proposed during the discussion of the Utility Rate Study. She explained that there are increases in both the water and sewer rates, that the increases aren't drastic but are necessary due to drilling a new well this year and likely needing to build a water treatment plant. She added that the sewer fund always struggles and that funds are needed to plan for the future needs of the treatment plant.

MOTION WAS MADE BY RAMLER, SECONDED BY KNAPP, TO APPROVE ORDINANCE NO. 343 AMENDING THE CITY CODE OF COLD SPRING BY ADJUSTING WATER AND SEWER RATES. MOTION PASSED 5-0.

APPROVE ROCORI TRAIL RESOLUTION NO. 2016-02

Rocori Trail Construction Board representative Pete Weber explained that Richmond, Rockville and Cold Spring, the three cities that comprise the Rocori Trail, were presenting this resolution to their respective Councils for approval. The resolution is required to apply for federal funds and shows the City's support of the next phase of the trail, which will consist of design and purchasing of land to extend the trail from Cold Spring to Rockville.

MOTION WAS MADE BY DINGMANN, SECONDED BY KNAPP, TO APPROVE RESOLUTION NO. 2016-02, A RESOLUTION SUPPORTING THE TRANSPORTATION ALTERNATIVES PROJECT. MOTION PASSED 5-0.

PUBLIC WORKS DIRECTOR REPORT

A. Purchase of Boss V Plow

Stueve requested approval to purchase a plow that will hook onto the front of the ¾ ton pick up. He stated it will be useful when plowing snow, especially in the driveways to the well houses.

MOTION WAS MADE BY RAMLER, SECONDED BY HEINEN, TO APPROVE THE PURCHASE OF A BOSS V PLOW FROM CENTRAL HYDRAULICS FOR \$6,629; FURTHERMORE, 70% TO BE PAID OUT OF FUND 11-50-51-6413, 10% OUT OF FUND 11-65-66-6413, 10% OUT OF FUND 13-70-71-6413 AND 10% OUT OF FUND 14-70-72-6413. MOTION PASSED 5-0.

B. Approve Offer of Employment for Public Works Technician II

Stueve reported that the hiring committee recommended offering the position to Jon Acheson, at a rate of \$17.04, which is step zero of group four.

MOTION WAS MADE BY KNAPP, SECONDED BY HEINEN, TO ACCEPT THE RECOMMENDATION OF THE HIRING COMMITTEE FOR THE PUBLIC WORKS TECHNICIAN II POSITION AND APPROVE THE OFFER OF EMPLOYMENT TO JON ACHESON ACCORDING TO THE TERMS AS STATED IN THE OFFER OF EMPLOYMENT DATED JANUARY 12, 2015, CONTINGENT ON PASSING A PHYSICAL EXAMINATION, A DRUG TEST AND A BACKGROUND CHECK. MOTION PASSED 5-0.

C. Warming House Attendants

MOTION WAS MADE BY HEINEN, SECONDED BY DINGMANN, TO APPROVE HIRING KAILEN KNAPP AND JOHNATHAN WARD AS WARMING HOUSE ATTENDANTS WITH A STARTING WAGE OF \$7.25. MOTION PASSED 4-0. KNAPP ABSTAINED DUE TO BEING KAILEN BEING HIS SON.

D. Public Works Technician IV Update

Stueve explained that interviews were conducted for the position and a job offer was extended to the top candidate, and then to the second top candidate but both turned it down to the wage compensation. He stated that the hiring committee was recommending not hiring a Public Works Technician IV and instead hiring a Public Works Technician II to fill the open position in the department. He stated that using the pool of candidates from the Public Works Technician II position, they would like to offer the position to the next highest finalist. The Council agreed that during the next budget process they would revisit the Public Works Technician IV position. MOTION WAS MADE BY HEINEN, SECONDED BY RAMLER, TO HIRE A PUBLIC WORKS TECHNICIAN II. MOTION PASSED 5-0.

E. Approve FMLA Leave

MOTION WAS MADE BY RAMLER, SECONDED BY DINGMANN, TO APPROVE FMLA LEAVE FOR RON FUCHS FOR UP TO SIX WEEKS, BEGINNING JANUARY 20, 2016. MOTION PASSED 5-0.

CITY ENGINEER REPORT

A. CSAH 2/Red River Avenue Update

Lintgen explained that design meetings have been continuing on the project. He stated that the County is waiting to hear back from the State on approval of the project design and that the project will likely be ready to bid in February. He stated that in the coming month more information will be given on the detour routes.

B. Decision on CSAH 2 Signal Type

Lintgen explained that there are several changes that will need to take place with the signal during the project including the revision of the power source, addition of new signal heads, upgrades to the pedestrian crossing pushbuttons and either replacement of the signal detection loops, or installation of an autoscope camera. He explained that currently there are loops, which are wires embedded in the pavement that send a message to the signal so it knows when a vehicle is present to change the signal light. The cost to replace the loops would be

from \$13,000 to \$27,000. The other option would be to install an autoscope detection camera system, which uses video detection software to see the cars and triggers the signal lights to change. The cost for this system is \$38,000 to \$40,000. He stated that since it is a joint project the costs would be split evenly by the City and the County. The Council was in favor of the autoscope detection camera system for it's flexibility to road configuration changes, minimal maintenance costs and success of the system in other projects.

MOTION WAS MADE BY KNAPP, SECONDED BY DINGMANN, TO AUTHORIZE THE CITY ENGINEER TO MOVE FORWARD WITH AN AUTOSCOPE CAMERA DETECTION SYSTEM. MOTION PASSED 5-0.

C. Decision on LED Bulbs for Signal Cobra Heads

Lintgen explained that the cobra head lights at the signal are currently not LED, but could be replaced with LED bulbs which are more energy efficient and would provide for uniform lighting throughout the corridor of the project. He stated the total approximate cost would be \$6,000, of which the City would be responsible for half of this amount and the County would pay the other half.

MOTION WAS MADE BY KNAPP, SECONDED BY HEINEN, TO REPLACE THE LIGHT FIXTURE ON THE SIGNAL TO LED TO MATCH THE REST OF THE CORRIDOR. MOTION PASSED 5-0.

D. Wells

Lintgen explained that staff has been meeting with Dan Kron and the City Attorney on the land purchase for the future well site. He stated that staff would like to keep the wells located as far away from each other as possible so that they don't affect one another, and therefore may try to purchase additional land.

ANNUAL APPOINTMENTS – RESOLUTION NO. 2016-01

Dockendorf explained that she had consulted with the City Attorney and learned that two city council members are required be on the Economic Development Authority and on the Planning Commission. Mayor Thelen and the Council went through the resolution to establish who would serve on the various committees.

MOTION WAS MADE BY KNAPP, SECONDED BY HEINEN, TO APPROVE RESOLUTION NO. 2016-01, A RESOLUTION REGARDING THE ANNUAL APPOINTMENTS AND MEETING DATES FOR 2016. MOTION PASSED 5-0.

CITY ADMINISTRATOR REPORT

Dockendorf explained that the applications for the City Administrator position had been distributed to the hiring committee and that they would be meeting later in the week to decide who to interview.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY RAMLER, SECONDED BY HEINEN, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$818,729.27 AND SUPPLEMENTAL LIST TOTALING \$17,009.03 PRESENTED BY CITY STAFF. MOTION PASSED 4-0. RAMLER ABSTAINED.

ADJOURN

MOTION WAS MADE BY DINGMANN, SECONDED BY KNAPP, TO ADJOURN AT 7:35 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

Robert R. Thelen, Mayor

Kris Dockendorf, Acting City Administrator