

## **TUESDAY, JANUARY 13, 2015 COLD SPRING CITY COUNCIL MINUTES**

Mayor Robert R. Thelen called the meeting to order at 6:30 p.m. The following members were found to be present: Mayor Bob Thelen and Council Members Fran Ramler, Jan Dingmann, and Dave Heinen. Others present: Jason Spoden, Jason Blum, Delroy Hageman, Christi Hoffman, Melissa Boucher, Frank Rajkowski, Dan Steil, Jeremy Mathiasen, Dan Kron, JoAnn Thelen, Todd Aaseth, Janet Aaseth, Fr. Matthew Luft O.S.B., Heidi Stalboerger, Mike Bell, Bill Thelen, Deb Ramler, Ella Boucher, Eric Boucher, Skyler Boucher, Sarah Boucher, Chris Boucher, Susan Watts, Julia Konop, Brenda Timm, Sunny Hesse, Craig Kritzeck, Shawn Thomes, Tom Ficker, Brigetta Klemek, Brad Matuska, Paul Hoeschen and Angie Mueller.

### **OATH OF OFFICE CEREMONY**

- A. Council Member Fran Ramler
- B. Council Member David Heinen
- C. Mayor Robert Thelen
- D. Invocation, Father Mathew Luft
- E. Council Member Fran Ramler Address
- F. Council Member Dave Heinen Address
- G. Mayor Bob Thelen Address

### **APPROVAL OF THE AGENDA**

MOTION WAS MADE BY RAMLER, SECONDED BY DINGMANN, TO APPROVE THE AGENDA OF THE JANUARY 13, 2015 CITY COUNCIL MEETING. MOTION PASSED 4-0.

### **CONSENT AGENDA**

- A. Minutes – December 22, 2014

MOTION WAS MADE BY RAMLER, SECONDED BY HEINEN, TO APPROVE THE MINUTES OF THE DECEMBER 22, 2014 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 4-0.

- B. Approval of Sale of 1999 Chevy Tahoe

MOTION WAS MADE BY RAMLER, SECONDED BY HEINEN, TO ACCEPT THE BIDS FOR THE SALE OF THE 1999 CHEVY TAHOE, A FORFEITURE VEHICLE, AND AWARD THE SALE OF SAID VEHICLE TO THE HIGH BIDDER BARRY SCHRAMEL FOR \$1,001. MOTION PASSED 4-0.

- C. Approve One-Day Gambling License, Rocori Band Boosters

MOTION WAS MADE BY RAMLER, SECONDED BY HEINEN, TO APPROVE FORM LG220 APPLICATION FOR EXEMPT PERMIT TO CONDUCT ONE DAY GAMBLING FOR ROCORI BAND BOOSTERS, INC. FOR A RAFFLE TO BE HELD APRIL 9, 2015 AT SIDE BAR AND GRILL; FURTHERMORE TO WAIVE THE 30 DAY WAITING PERIOD FOR SAID PERMIT. MOTION PASSED 4-0.

- D. Approve Off-Premises Liquor License for The Great Blue Heron

MOTION WAS MADE BY RAMLER, SECONDED BY HEINEN, TO APPROVE AN OFF-PREMISES ON-SALE LIQUOR LICENSE TO THE GREAT BLUE HERON TO SERVE ALCOHOL AT A FUNDRAISER HOSTED BY BROOKLYNN'S BUDDIES, BEING HELD AT THE ST. BONIFACE PARISH CENTER ON SATURDAY, FEB. 7, 2015. CONTINGENT ON THEM PROVIDING LIQUOR LIABILITY INSURANCE FOR THEMSELVES COVERING THIS EVENT AT THIS LOCATION. MOTION PASSED 4-0.

### **2015 ANNUAL APPOINTMENTS – RESOLUTION 2015-01**

Mayor Thelen stated he would like to change the meeting dates of the Council from the 2<sup>nd</sup> Tuesday and 4<sup>th</sup> Wednesday, to the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of the month, and if a month has five Tuesdays then Council would hold a workshop on that fifth Tuesday. Councilor Ramler and Heinen were in favor of the proposed change, while Councilor Dingmann stated that she has another commitment on Tuesday nights. They agreed that since there is an open seat on the Council they would wait to make a permanent decision on changing the meetings until after that seat is filled. They agreed to move the second meeting in January, to January 27, 2015, and to have a workshop on Tuesday, March 31, 2015. The other appointments on the resolution were adopted as presented with Ramler being appointed as the Acting Mayor, and Dave Heinen as a Planning Commission Liaison. MOTION WAS MADE BY HEINEN, SECONDED BY RAMLER, TO APPROVE RESOLUTION 2015-01, A RESOLUTION REGARDING THE ANNUAL APPOINTMENTS AND MEETING DATES FOR 2015. MOTION PASSED 4-0.

### **LIBRARY LOCATION DISCUSSION**

Brenda Timm and Julia Konop, from the Friends of the Library organization presented information to the Council requesting that the Council consider the former First National Bank building on Main Street as a viable option for a future site for the library.

They stated that the first floor of the building would be sufficient for Great River Regional Library requirements. They would then use the lower level for programing space, meeting space, and storage. They stated that the City Council, GRRL Board and the Friends of the Library will need to work together to identify a space for an expanded library. Due to the Council being presented with this request at the meeting and not having time to look over the material prior to the meeting they tabled the discussion and directed the topic to be put on the next meeting agenda.

#### **ADOPTION OF 2015 FEE SCHEDULE – ORDINANCE NO. 335**

Councilor Ramler stated that in the future he would like to discuss reducing the water and sewer connection fees to attract and create more new construction. He stated that contractors have asked him about these fees. Councilor Dingmann suggested surveying other cities on their connection fees. The Council agreed to put this topic on the agenda for their March 31, 2015 workshop agenda, and to encourage contractors, developers and realtors to attend the meeting to provide input on the matter. MOTION WAS MADE BY RAMLER, SECONDED BY DINGMANN, TO ADOPT ORDINANCE NO. 335, AN ORDINANCE AMENDING THE CITY CODE OF COLD SPRING BY ADJUSTING VARIOUS RATES AND FEES. MOTION PASSED 4-0.

#### **ONE-DAY GAMBLING LICENSE, DUCKS UNLIMITED RICH-SPRING CHAPTER #119**

MOTION MADE BY RAMLER, SECONDED BY DINGMANN, TO APPROVE FORM LG220 APPLICATION FOR EXEMPT PERMIT TO CONDUCT ONE-DAY GAMBLING FOR DUCKS UNLIMITED RICH-SPRING CHAPTER #119 FOR A RAFFLE TO BE HELD FEBRUARY 28, 2015 AT THE GREAT BLUE HERON; FURTHERMORE, TO WAIVE THE 30 DAY WAITING PERIOD FOR SAID PERMIT. MOTION PASSED 4-0.

#### **PUBLIC WORKS DIRECTOR REPORT, PAUL HOESCHEN**

##### **A. Baseball Commission Presentation – Tom Ficker**

Tom Ficker from Cold Spring Area Baseball Inc. updated the Council on the improvement project at the Cold Spring Baseball Park. He stated that when moving the light tower it was learned that the transformer for it would need to be buried and therefore the cost for that portion of the project would increase by \$2,247. He stated that CSAB Inc. has already paid \$30,000 for moving the light tower and that they will pay the additional \$2,247 to complete it once the City is invoiced for it.

##### **B. Cold Spring Area Youth Sports Association –Field of Dreams Project**

Brad Matuska from the Cold Spring Area Youth Sports Association was present to request a waiver of the sewer and water connection fees for a sprinkling system and future concession stand for Field C on the Rocori School property. He stated that there are 380 families involved in the baseball program and that when they host tournaments it brings many people to town who in turn patron many businesses, which benefits the City. Due to the information and request only being presented at the meeting, not ahead of time, the Council tabled this item and requested that it be put on the next agenda.

##### **C. Salt Purchase**

Hoeschen stated that they will likely purchase salt soon but he wasn't sure the date, amount that would be purchased, or the cost.

#### **CITY ENGINEER REPORT**

##### **A. 2<sup>nd</sup> Avenue Crossing**

Jeremy Mathiasen from Stantec explained that the City is waiting for finalization of the purchase of the railroad property for 2<sup>nd</sup> Avenue South.

##### **B. CSAH 2/Red River Avenue**

Mathiasen stated there was a downtown committee meeting on January 12, 2015 to discuss streetscape priorities. Hoeschen stated that it was well attended although there were a few business owners missing. He stated that bike lanes, tree, lighting and bollards were discussed and that the group plans to tally the results and present them in the future as recommendations to the Planning Commission and City Council. Mathiasen also stated that there will be a public information meeting on the project with Stearns County on February 4, 2015.

##### **C. Safe Routes to School Grants**

Mathiasen stated that Hoeschen and Lintgen recently submitted a Safe Routes to School Grant.

#### **CHIEF OF POLICE REPORT**

##### **A. Canine Discussion**

Chief Boucher stated that Performance Kennels, where the last canine was purchased from, contacted the department with an especially good deal on a canine that would be trained in both narcotics and finding missing persons for a price of \$9,500. He stated that things came together quickly and donations have been received by Herbert and Cathy Schulz/InFaith Community Foundation in the amount of \$3,000, \$4,000 from Coldspring, \$300 from Patricia Fazio, \$500 from an anonymous donor, and

\$1,700 donation from the Cold Spring Richmond Wakefield Police Foundation. He stated that he will post the position of canine handler within the department and there may be several officers interested in it.

MOTION WAS MADE BY RAMLER, SECONDED BY HEINEN, TO APPROVE THE PURCHASE OF A CANINE FROM PERFORMANCE KENNEL AT A COST OF \$9,500 USING THE FUNDS DONATED FOR THIS PURCHASE FROM LINE ITEM 29-40-41-6135. MOTION PASSED 4-0.

**B. Purchase of Four Duty Handguns**

MOTION WAS MADE BY DINGMANN, SECONDED BY HEINEN, TO APPROVE THE PURCHASE OF FOUR SMITH AND WESSON 40 CALIBER M&P PISTOLS, FOUR HOLSTERS, AND FOUR MAGAZINE HOLDERS FROM STREICHERS AT A TOTAL COST OF \$1,494.91, WITH THE FUNDS TO BE DRAWN FROM LINE ITEM 11-40-41-6311, FURTHERMORE, THAT THE DEPARTMENT HANDGUNS WITH THE FOLLOWING SERIAL NUMBERS WILL BE TRADED IN ON THIS TRANSACTION: SAB2295, SAD0979, SAD0966, AND SAJ0029. MOTION PASSED 4-0.

**C. Prescription Drug Medication Drop Box**

Chief Boucher explained that Cold Spring is being considered as a possible location for a prescription drug medication drop box. He stated that if selected, the City would need to purchase a video camera system to provide surveillance on the drop box. The cost of the camera system would be approximately \$875. The cost for the medication drop box and installation would be covered by a grant.

**LIST OF BILLS AND ADDITIONS**

MOTION WAS MADE BY RAMLER, SECONDED BY HEINEN, TO APPROVE THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$1,018,919.52 AND SUPPLEMENTAL LIST TOTALING \$21,945.76 PRESENTED BY CITY STAFF. MOTION PASSED 4-0.

**GENERAL COMMENTS AND QUESTIONS**

Mayor Thelen stated that the Council would need to decide how to fill the vacant seat on the Council. The Council discussed the methods available which would include a special election or making an appointment. Councilor Ramler stated his concern that the current members of the Council had to file for office and campaign to win an election and the open seat could just be filled by someone filling out an application. The remaining Council members were in favor of advertising for the open seat and making an appointment. Since there was not consensus, the Council directed Hetland to research the costs for a special election and agreed that each Council member would come back to the next meeting with their preferred method on how to proceed. They also indicated that if anyone is interested in filling the vacant seat that they should contact a current Council member.

Mayor Thelen requested permission from the Council to have an open mic session at the start of each Council meeting and to put information on the website, both were agreed to be okay.

**ADJOURN**

MOTION WAS MADE BY RAMLER, SECONDED BY THELEN, TO ADJOURN AT 8:14 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 4-0.

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Bob Thelen, Mayor

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Paul Hetland, City Administrator