

TUESDAY, MARCH 24, 2015 COLD SPRING CITY COUNCIL MINUTES

Mayor Robert R. Thelen called the meeting to order at 6:30 p.m. The following members were found to be present: Mayor Robert R. Thelen and Council Members Jan Dingmann, Fran Ramler, Dave Heinen and Jayme Knapp. Others present: Kris Dockendorf, Brian Lintgen, Paul Hoeschen, Frank Rajkowski, Dan Steil, Bill Foss, JoAnn Thelen, Heidi Stalboerger, Lance Weber, Liz Furman, Joe Furman, Ralph Schlangen, Erin Trisko, Paul Hoopingarner, Pete Stein, Chuck Krebsbach, Curt Sauer, George Schnepf, Ann Harren, Lynn Schurman, Dan Weber, Chris Boucher, Jon Douvier and Angie Mueller.

OPEN PUBLIC FORUM

Resident Joe Furman spoke to the Council about his professional background, his personal background and requested that the Council re-evaluate all issues that come before them. Chuck Krebsbach inquired if it is a requirement to be a resident to be eligible to serve on a City Board, such as Planning Commission, Park Board and EDA.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY DINGMANN, SECONDED BY HEINEN, TO APPROVE THE AGENDA OF THE MARCH 24, 2015 CITY COUNCIL MEETING. MOTION PASSED 5-0.

CONSENT AGENDA

A. Minutes – March 10, 2015

MOTION WAS MADE BY RAMLER, SECONDED BY HEINEN, TO APPROVE THE MINUTES OF THE MARCH 10, 2015 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 5-0.

B. Approve Appointments Resolution 2015-04

MOTION WAS MADE BY RAMLER, SECONDED BY HEINEN, TO APPROVE RESOLUTION 2015-04, A RESOLUTION REGARDING ANNUAL APPOINTMENTS. MOTION PASSED 5-0.

C. Approval of Alcohol License for Firefest

MOTION WAS MADE BY RAMLER, SECONDED BY HEINEN, TO APPROVE A TEMPORARY ON-SALE LIQUOR LICENSE FOR THE COLD SPRING FIRE & RESCUE RELIEF FOR JULY 25, 2015 FOR THE “FIREFEST” EVENT TO BE HELD AT COLD SPRING BREWING COMPANY’S DISTRIBUTION CENTER. MOTION PASSED 5-0.

D. Approval of Annual Liquor Licenses

MOTION WAS MADE BY RAMLER, SECONDED BY HEINEN, TO APPROVE THE 2015 **ON-SALE INTOXICATING** LIQUOR LICENSES FOR THE SIDE BAR, GREAT BLUE HERON, GRUMPY’S, WINNERS SPORTS BAR AND GRILL, AND RIVER OAKS; TO APPROVE THE 2015 **CLUB ON-SALE LIQUOR LICENSE** FOR THE AMERICAN LEGION; TO APPROVE THE 2015 **SUBSIDIARY OFF-SALE INTOXICATING** LIQUOR LICENSES FOR THE SIDE BAR, GREAT BLUE HERON, GRUMPY’S, AND WINNERS SPORTS BAR AND GRILL; TO APPROVE THE 2015 **FREE STANDING OFF-SALE INTOXICATING** LIQUOR LICENSES FOR TEALS LIQUOR AND KIESS LIQUOR; TO APPROVE THE 2015 **MICROBREW OFF SALE MALT LIQUOR LICENSE** FOR COLD SPRING BREWING CO.; TO APPROVE THE 2015 **SUNDAY LIQUOR LICENSE** FOR THE SIDE BAR, GREAT BLUE HERON, GRUMPY’S, AMERICAN LEGION, WINNERS SPORTS BAR AND GRILL, AND RIVER OAKS; TO APPROVE THE 2015 **ON-SALE BREWER’S TAPROOM LICENSE** FOR COLD SPRING BREWING CO.; TO APPROVE THE 2015 **2:00 A.M. LICENSES** FOR THE SIDE BAR AND WINNERS SPORTS BAR AND GRILL; TO APPROVE THE 2015 **ON-SALE 3.2 LIQUOR LICENSES** FOR COLD SPRING LANES AND COLD SPRING AMATEUR BASEBALL; TO APPROVE THE 2015 **OFF-SALE 3.2 LIQUOR LICENSE** FOR SUPERAMERICA; TO APPROVE THE 2015 **WINE LICENSE** FOR COLD SPRING BOWLING LANES; AND TO APPROVE THE 2015 **BOTTLE CLUB LIQUOR LICENSE** FOR COLD SPRING LANES; FINALLY TO APPROVE THE 2015 **TOBACCO LICENSES** FOR THE SIDE BAR, GRUMPY’S, TEALS LIQUOR, KIESS BROS. INC, KIESS LIQUOR, INC., TEALS MARKET, SUPERAMERICA, AND HOLIDAY. MOTION PASSED 5-0.

E. Approval of Off-Premises Permit for The Great Blue Heron

MOTION WAS MADE BY RAMLER, SECONDED BY HEINEN, TO APPROVE AN OFF-PREMISES PERMIT TO SELL INTOXICATING LIQUOR FOR THE GREAT BLUE HERON FOR MAY 1, 2015 AT THE ST. BONIFACE BONIBALL, TO BE HELD IN THE ST. BONIFACE PARISH CENTER. MOTION PASSED 5-0.

F. Approve Resolution 2015-05

MOTION WAS MADE BY RAMLER, SECONDED BY HEINEN TO APPROVE RESOLUTION 2015-05, A RESOLUTION APPROVING FORM LG230 APPLICATION FOR EXEMPT PERMIT TO CONDUCT OFF-SITE GAMBLING FOR BIG LAKE AQUATIC ASSOCIATION INC. FOR PULL-TABS TO BE CONDUCTED JULY 25, 2015 AT THE COLD SPRING BREWING COMPANY DISTRIBUTION CENTER LOCATION; FURTHERMORE, TO WAIVE THE 30 DAY WAITING PERIOD FOR SAID PERMIT. MOTION PASSED 5-0.

AUDIT REPORTING REQUIREMENTS FOR FIRE DEPARTMENT RELIEF ASSOCIATION

Jon Douvier from the Fire Department Relief Association restated their position that they were not interested in completing an actuarial study for 2014 as they do not see the benefit of it. He stated that they are open to discussing conducting it in 2015 but are asking that the City help to pay for the cost. Dockendorf explained that she had consulted with the Tammy Omdal from Northland Securities about the impact that a modified opinion on the City's financial statements might have on the City's bond rating. Omdal had provided information from Moody's Investment Services which stated that they continue to expect generally limited credit impact from the new standards because their adjustments to reported pension data remain fundamentally unchanged. Dockendorf stated that this implies that there will be no impact to the City's bond rating, but no one will outright say it. She stated that other area cities are also facing this decision and about half of the cities are requiring their relief associations to have the study done, some cities have paid for the study and some have not. The Council agreed that for 2014 they will not require that the study be done. They stated they would revisit the topic again in August during budget discussions.

MOTION WAS MADE BY DINGMANN, SECONDED BY KNAPP, TO NOT REQUIRE THE FIRE DEPARTMENT RELIEF ASSOCIATION TO CONDUCT AN ACTUARIAL STUDY FOR 2014. MOTION PASSED 5-0.

FIRE CHIEF DAN WEBER**A. Present Fire Department Annual Report**

Fire Chief Dan Weber presented the 2014 Annual Report. He stated there were a total of 328 calls, that 275 were rescue calls and 53 were for fires. Weber stated that there are two new fire wardens in Wakefield Township, and that burning restrictions will soon be in effect. He stated that he has talked to Coldspring about temporarily storing fire vehicles in the Schneider property during the reconstruction of Red River Avenue next year. Mayor Thelen urged Weber and the fire department members to identify possible locations for a new Fire Hall.

B. Request to Approve Fire Department Captains

MOTION WAS MADE BY HEINEN, SECONDED BY KNAPP, TO APPROVE APPOINTING BOTH BRIAN PETERS AND KASSIDY DINGMANN TO THE POSITION OF CAPTAIN OF THE COLD SPRING FIRE DEPARTMENT. MOTION PASSED 4-0. DINGMANN ABSTAINED BECAUSE KASSIDY DINGMANN IS HER SON.

PRESENTATION FROM DOWNTOWN COMMITTEE

The Council was presented with financial information on what impact the streetscaping cost would have on taxes and on assessments with cost split scenarios including 65/35, 80/20 and 100/0. Dockendorf reported that the City Attorney advised that the City could veer from the assessment policy for the streetscaping, as long as 20% of the overall project was assessed to property owners. The Council was in agreement that something needs to be done and that there will likely need to be modifications to the plans. The Council was in favor of including all of the streetscaping amenities and the burying of Xcel Energy power lines in the Feasibility Report for the project. They requested that the report contain the cost for each specific item so that they could make modifications later on.

MOTION WAS MADE BY HEINEN, SECONDED BY KNAPP, TO MOVE FORWARD WITH THE PRESENTED CONCEPT FOR THE STREETSCAPING FOR CSAH 2/RED RIVER AVENUE PROJECT TO BE INCLUDED IN THE FEASIBILITY REPORT FOR SAID PROJECT. MOTION PASSED 5-0.

PUBLIC WORKS DIRECTOR REPORT**A. Purchase of Ballast Cards**

MOTION WAS MADE BY DINGMANN, SECONDED BY HEINEN, TO APPROVE THE PURCHASE OF BALLAST CARDS FOR THE UV DISINFECTION SYSTEM FROM XYLEM WATER SOLUTIONS FOR \$4,229.52, TO BE PAID FOR FROM BUDGET LINE ITEM 14-70-72-6314. MOTION PASSED 5-0.

B. Purchase of Lamps for UV System

MOTION WAS MADE BY HEINEN, SECONDED BY DINGMANN, TO APPROVE THE PURCHASE OF LAMPS FOR THE UV DISINFECTION SYSTEM FROM UV DOCTOR FOR \$6,080.00, TO BE PAID FOR FROM BUDGET LINE ITEM 14-70-72-6314. MOTION PASSED 5-0.

C. Painting of Grandstand

Hoeschen explained that the entire Grandstand will be sandblasted and repainted. He added that initially the walkways and ramps were going to be painted, but after further consideration they modified the plan to instead grind and stain the ramps and walkways, which will last longer and wear much better. He stated that Cold Spring Area Baseball Inc. was supportive of this plan.

MOTION WAS MADE BY DINGMANN, SECONDED BY HEINEN, TO APPROVE THE PAINTING OF THE GRANDSTAND AT THE BASEBALL PARK FROM B&L UTILITY MAINTENANCE FOR \$22,434.00, TO BE PAID FOR FROM LINE ITEM 33-30-52-6412 AND TO APPROVE THE STAINING AND GRINDING OF THE WALKWAY AND RAMP COATINGS FROM FRESCO FLOORS IN THE AMOUNT OF \$5,200.00. MOTION PASSED 5-0.

D. Approval to Purchase and Install Seating at Baseball Park

Hoeschen explained that after further discussion between the Park Board, Cold Spring Area Baseball Inc. and staff it was determined that the wooden bench seating should be replaced with aluminum bench seating. Hoeschen reiterated that Cold Spring Area Baseball, Inc. had agreed to pay the cost of \$100,000 for the improvements for the concession stand and party deck, and the City had committed to paying \$50,000 toward the Grandstand project and any amount over that would be paid by Cold Spring Area Baseball Inc.

MOTION WAS MADE BY DINGMANN, SECONDED BY HEINEN, TO APPROVE THE PURCHASE AND INSTALLATION OF THE ALUMINUM BENCH SEATING FROM SEATING AND ATHLETIC FACILITY ENTERPRISES IN THE AMOUNT OF \$26,890.00. MOTION PASSED 5-0.

E. Well Drilling Update

Hoeschen reported that a total of five holes have been drilled and that he will be submitting a plan to the Department of Natural Resources and the Minnesota Department of Health to do a test pump at the site. Heinen stated that he had received a comment that the farmers in the area are concerned that their irrigation might be impacted if a well is drilled at this location. Hoeschen stated that there should be no reason for concern of water quantity in this area but instead his concern is water quality.

F. EQ Project Update

Hoeschen stated that the final payment for the equalization tank liner project had been approved at the last meeting. He stated that there is some minor dirt work and seeding that still needs to be done by staff. He commended staff for all their hard work on the project to help bring the original cost of the project of \$300,000 down to \$125,000.

PAUL HOESCHEN – REQUEST FOR ADDITIONAL FUNDING FOR SAFE ROUTES TO SCHOOL PROJECT

Hoeschen explained that there were two grant applications submitted for a Safe Routes to School project, one was through the state and the other was a federal grant. He stated that the City was not selected for the state funding but was still being considered for the federal funds. He stated that the federal grant requires a 20% match and that the Council would need to approve committing the local match. He stated that the Rocori School District has agreed to pay half of the local match which equates to \$35,550.

MOTION WAS MADE BY DINGMANN, SECONDED BY HEINEN, TO APPROVE COMMITTING OF MATCHING GRANT FUNDS FOR THE SAFE ROUTES TO SCHOOL PROJECT IN THE AMOUNT OF \$35,550. MOTION PASSED 5-0.

CITY ENGINEER REPORT**A. 2015 Capital Improvements Update**

Lintgen stated that there are eight contractors on the plan holder list and that he expects a good response for the bids that are due April 6th. He stated that a utility meeting for the project has already been held and that the Council should expect to award the bids at the April 14th meeting.

B. CSAH 2/Red River Avenue Update

Lintgen stated that the televising has been completed and they will be reviewing the footage to see the condition of the sewer main and the rest of the utilities throughout the project.

C. Damage to Light Post on Main Street near 3rd Avenue North

Hoeschen stated that last fall a street light had been hit and damaged near the intersection of Main Street and 3rd Avenue North by the former First National Bank building. He stated that the City has now received a payment for \$8,710 from their insurance company for the replacement of the streetlight which is the cost of the street light less the \$500 deductible.

2014 ANNUAL POLICE DEPARTMENT REPORT

Chief Boucher presented the 2014 Annual Report to the Council. He highlighted the personnel of the department, the total number of calls, activities in each of the cities of Cold Spring and Richmond, in addition to Wakefield Township through the beginning of September. He briefed the Council on crime prevention, the canine program, the school resource officer program, the awards and commendations, service agreements and highlights to look forward to in 2015. There were a total number of 5,189 incidents in 2015, with 2,700 of them in Cold Spring, 958 in Richmond, 969 in Wakefield Township and 562 in other locations.

PAY INCREASES FOR ADMINISTRATION EMPLOYEES

Dockendorf stated that she checked with the City Attorney and he indicated that a pay increase could be given to the administration staff with the stipulation that they return to their regular rates of pay upon the return of the City Administrator. Dockendorf described the types of projects that staff has been working on in the last few months in the absence of the City Administrator. Mayor Thelen expressed concern about promotions being equitable and stated that the last time a similar situation occurred was when Chief Phil Jones resigned and Jason Blum was promoted to Sergeant. He stated that the circumstances and jobs are different but at that time the increase in pay was \$0.95 per hour.

MOTION WAS MADE BY RAMLER, SECONDED BY DINGMANN, TO APPROVE A PAY INCREASE FOR LOIS LIESER OF \$4.15 PER HOUR, AND ANGIE MUELLER OF \$2.08 PER HOUR, EFFECTIVE MARCH 7, 2015; AND UPON THE RETURN OF THE CITY ADMINISTRATOR, THEY WOULD BOTH GO BACK TO THEIR REGULAR RATE OF PAY. MOTION PASSED 4-1. THELEN OPPOSED.

ONE DAY GAMBLING LICENSE, WOBEGON PARTNERS

MOTION WAS MADE BY DINGMANN, SECONDED BY HEINEN, TO APPROVE FORM LG220 APPLICATION FOR EXEMPT PERMIT TO CONDUCT ONE DAY GAMBLING FOR WOBEGON PARTNERS FOR A RAFFLE TO BE HELD AUGUST 1, 2015 AT RIVER OAKS GOLF COURSE; FURTHERMORE, TO WAIVE THE 30 DAY WAITING PERIOD FOR SAID PERMIT. MOTION PASSED 5-0.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY RAMLER, SECONDED BY HEINEN, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$89,200.48 AND SUPPLEMENTAL LIST TOTALING \$32,736.48 PRESENTED BY CITY STAFF. MOTION PASSED 5-0.

ADJOURN

MOTION WAS MADE BY HEINEN, SECONDED BY KNAPP, TO ADJOURN AT 8:44 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

Robert R. Thelen, Mayor

Kris Dockendorf, Acting City Administrator