

## **WEDNESDAY, SEPTEMBER 24, 2014 COLD SPRING CITY COUNCIL MINUTES**

Mayor Doug Schmitz called the meeting to order at 6:30 p.m. The following City Council members were found to be present: Mayor Doug Schmitz and Council Members Fran Ramler, Jan Dingmann, Dave Stadther and Bob Thelen. Others present: Paul Hetland, Stephanie Dickrell, Brian Lintgen, Paul Hoeschen, Chip Robinson, Curt Johnson and Angie Mueller.

### **APPROVAL OF THE AGENDA**

MOTION WAS MADE BY DINGMANN, SECONDED BY THELEN, TO APPROVE THE AGENDA OF THE SEPTEMBER 24, 2014 CITY COUNCIL MEETING. MOTION PASSED 5-0.

### **CONSENT AGENDA**

A. Minutes – September 9, 2014

MOTION WAS MADE BY RAMLER, SECONDED BY STADTHER, TO APPROVE THE MINUTES OF THE SEPTEMBER 9, 2014 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 5-0.

B. One Day Gambling License, Country Snow Cruisers

MOTION WAS MADE BY RAMLER, SECONDED BY STADTHER, TO APPROVE FORM LG220 APPLICATION FOR EXEMPT PERMIT TO CONDUCT ONE-DAY GAMBLING FOR COUNTRY SNOW CRUISERS FOR A RAFFLE TO BE HELD NOVEMBER 28, 2014 AT THE GREAT BLUE HERON; FURTHERMORE, TO WAIVE THE 30 DAY WAITING PERIOD FOR SAID PERMIT. MOTION PASSED 5-0.

C. Request by Church of Sts. Peter & Paul for Offsite Gambling Permit – Resolution 2014-16

MOTION WAS MADE BY RAMLER, SECONDED BY STADTHER, TO ADOPT RESOLUTION 2014-16, A RESOLUTION APPROVING AN OFF-SITE GAMBLING PERMIT FOR THE CHURCH OF STS. PETER & PAUL FOR NOVEMBER 8, 2014. MOTION PASSED 5-0.

### **CLOSED SESSION: CONSIDERATION OF THE PURCHASE OF PROPERTY**

Per Minn. Stat. § 13.44, subd. 3., Mayor Schmitz closed the meeting at 6:32 p.m. to consider the purchase of properties with the following parcel identification numbers: 48.29834.0000, 48.29832.0000, and 48.29831.0000 owned by Granite Community Bank. Those present in the closed session included: Doug Schmitz, Jan Dingmann, Fran Ramler, Dave Stadther, Bob Thelen, and Paul Hetland. After discussion of the offer, the matter was referred to the Economic Development Authority for further investigation and consideration. The meeting was then opened at 7:02 p.m.

### **ADOPT PROPOSED 2015 PRELIMINARY LEVY – RESOLUTION 2014-15**

Hetland explained that the single largest change in the budget was the lost contract for police services which is a loss of \$85,000 in revenue. He stated that there is hope that in the future the contract will be secured again.

MOTION WAS MADE BY RAMLER, SECONDED BY THELEN, TO ADOPT RESOLUTION 2014-15, A RESOLUTION ADOPTING THE PRELIMINARY 2015 TAX LEVY, COLLECTIBLE IN 2015. MOTION PASSED 5-0.

### **PUBLIC WORKS DIRECTOR REPORT**

A. Molitor Contract

Hoeschen explained that there were four test holes drilled on the Molitor property. Although none of them turned out to be sufficient for the City's needs, the property owner still needs to be compensated for the holes that were drilled at a cost of \$200 per hole. The contract also provides a \$200 payment to the property owner for the option for the City to purchase the land, which would bring the total amount due to \$1,000.

MOTION WAS MADE BY THELEN, SECONDED BY DINGMANN, TO SETTLE THE CONTRACT WITH ANDREW AND EUNICE MOLITOR FOR THE TEST WELLS DRILLED ON THEIR PROPERTY AT TOTAL PAYMENT OF \$1,000. MOTION PASSED 5-0.

B. Water Supply Update

Hoeschen stated that he is following three leads for the new well, but doesn't have much information to share at this point.

C. State Surplus Property

Hoeschen stated that there is the possibility that more freightliner trucks may be coming available to purchase through surplus property. He stated that these vehicles are used to haul sludge and that a similar vehicle owned by Goldn' Plump is also being borrowed and used to haul sludge. He stated that there is a straight truck that is owned by the City that could be sold for between \$15,000 and \$20,000 which would cover the cost to purchase additional freightliners, which would cost \$4,500 each. The Council agreed that Hoeschen could proceed with the purchase should the vehicles become available through surplus property.

**CITY ENGINEER REPORT****A. Co Rd 50**

Lintgen stated that signs will be installed soon, that seeding is complete and that there is a small amount of concrete work to do yet.

**B. 2<sup>nd</sup> Avenue South**

Hetland stated that everything is on track for 2<sup>nd</sup> Avenue South project to install the temporary road yet this fall.

**C. 2016 Red River Avenue Project**

Lintgen stated that the Downtown Development Committee is reviewing the plans submitted by the design consultant. He stated that they hope to hold a joint meeting between the Planning Commission and City Council in October to review the design work that has been completed.

**D. Comprehensive Water Plan Discussion**

Chip Robinson from Stantec along with Curt Johnson presented information on the proposal to conduct a Comprehensive Water Plan for the City at a cost of \$35,500. The plan would include a study of the elements of distribution, source of supply, storage, water treatment and drinking water quality. He stated that the plan would help the Council make important future decisions for new wells, a water treatment plant, and infrastructure, in addition to providing a better understanding of the whole water system. Robinson added that a completed plan would be an impressive step to show the Department of Natural Resources that the City is moving forward with finding a solution to meet the pumping requirements being imposed. Hoeschen stated that the plan would be valuable and although it may cost a lot of money now it be very valuable and save money in the future. The Council agreed that they like the plan but had reservations about the impact to residents as the utility rates would need to be increased to pay for the study. Hetland stated he would put together financial information for the Council to review so that they could make a decision on the study.

**PLANNING COMMISSION REPORT**

It was reported that the Downtown Development Committee meetings have been going well and they are at a point where they would like to have a joint meeting between the City Council and the Planning Commission to present the design work that has been completed for downtown.

**CITY ADMINISTRATOR REPORT****A. Approval of Evaluation Summary**

The following summary was presented for Paul Hetland, City Administrator Performance Evaluation, for the review period of June 11, 2013 through June 25, 2014. The following is the rating guide: Excellent – 1; Good– 2; Acceptable – 3; Needs Improvement – 4; Unsatisfactory – 5. 1. Teamwork – Good, 2. Communication – Good to Excellent, 3. Organizing and planning – Good, 4. Decision Making – Good, 5. Initiative – Good, 6. Dependability – Good, 7. Knowledge of field – Good, 8. Commitment to service – Good, 9. Performance of job tasks – Good, 10. Delegating – Good, 11. Training/coaching – Good, 12. Motivating employees – Good, 13. Establishing standards – Good, 14. Overall performance rating – Good.

**MOTION WAS MADE BY THELEN, SECONDED BY STADTHER, TO APPROVE THE EVALUATION SUMMARY FOR CITY ADMINISTRATOR PAUL HETLAND AS PRESENTED. MOTION PASSED 5-0.**

**B. Report**

Hetland provided a report on the DEED grant review, Chamber of Commerce fundraiser, Goldn' Plump annexation and Police Services contract with Wakefield Township.

**STEARNS COUNTY MUNICIPAL LEAGUE MEETING**

Hetland reported that it is Cold Spring's turn to host the Stearns County Municipal League meeting. He stated that The Great Blue Heron could provide meals for \$8.00 per person. The Council was in favor of hosting the meeting and advised Hetland to move forward with the plans so that invitations could be sent out.

**AUTHORIZE INCREASE IN FIREFIGHTER PAY**

**MOTION WAS MADE BY RAMLER, SECONDED BY DINGMANN, TO APPROVE AN INCREASE IN PAY FOR FIREFIGHTERS FROM \$10.50 PER HOUR TO \$10.75 PER HOUR, EFFECTIVE DECEMBER 1, 2013; FURTHERMORE, TO ACKNOWLEDGE THAT THIS INCREASE IS IN ACCORDANCE WITH THE 2014 BUDGET. MOTION PASSED 4-0. SCHMITZ ABSTAINED.**

**LIST OF BILLS AND ADDITIONS**

MOTION WAS MADE BY RAMLER, SECONDED BY STADTHER, TO APPROVE THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$81,041.67 AND SUPPLEMENTAL LIST TOTALING \$3,409.45 PRESENTED BY CITY STAFF. MOTION PASSED 5-0.

**ADJOURN**

MOTION WAS MADE BY DINGMANN, SECONDED BY THELEN, TO ADJOURN AT 9:02 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

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Doug Schmitz, Mayor

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Paul Hetland, City Administrator