

**TUESDAY, SEPTEMBER 29, 2015 MINUTES OF A JOINT WORKSHOP MEETING
OF THE COLD SPRING CITY COUNCIL, PLANNING COMMISSION,
EDA, AND PARK BOARD HELD AT THE GRANITE COMMUNITY BANK**

Mayor Robert R. Thelen called the meeting to order at 6:00 p.m. Present were: Mayor Robert R. Thelen and Council Members Fran Ramler, Dave Heinen, Jan Dingmann, and Jayme Knapp. Others present: Kris Dockendorf, Dan Steil, Duane Willenbring, Theodore Koltes, Pat Wenner, and Jon Stueve.

PUBLIC HEARING ON STREET VACATION FOR THE WENNER RETAIL COMMONS

Mayor Thelen opened the public hearing for the street vacation at 6:07 p.m. Kris Dockendorf explained that the request was from Reggie Fraley and the Rocori Trail Construction Board to vacate a small triangle of property in the 2nd Street South right-of-way located west of Red River Avenue South. Duane Willenbring was present for the hearing representing the Rocori Trail Construction Board. He stated that the Board is okay with the vacation but they do not want to acquire ownership of any portion of the triangle. Dockendorf stated she had run the vacation past City Engineer Brian Lintgen and Surveyor Dan Kron, and both had stated that it made sense to vacate it and felt it was best that the triangle become part of the Wenner Retail Commons plat. Mayor Thelen called three times for comment, after seeing none he closed the hearing at 6:15 p.m.

MOTION WAS MADE BY KNAPP, SECONDED BY HEINEN, TO APPROVE RESOLUTION 2015-22, A RESOLUTION APPROVING VACATING A PORTION OF SECOND STREET SOUTH, LOCATED WEST OF RED RIVER AVENUE SOUTH. MOTION PASSED 5-0.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY HEINEN, SECONDED BY DINGMANN, TO APPROVE THE AGENDA OF THE SEPTEMBER 29, 2015 CITY COUNCIL MEETING. MOTION PASSED 5-0.

DISCUSSION ON HIRING OF CITY ADMINISTRATOR

Mayor Thelen announced that we would use the extra time before the listening session to discuss the City Administrator position. Jayme Knapp recused himself from the discussion.

Mayor Thelen reported that Dockendorf had made the requested changes to the job description and asked the Council for comments. Everyone agreed with the job description as presented, and Mayor Thelen asked Dockendorf to add it to the next Council agenda for approval.

Mayor Thelen then announced we would recess until 6:30 p.m., when the listening session would be starting.

LISTENING SESSION WITH CULTURAL AND NON-PROFIT GROUPS

Mayor Thelen explained that the purpose of the workshop was to ask for input from the groups invited on what the City could do to help them, and how we could work together on various things. A list of those present is on file.

Discussion was held on the following issues:

- Red River Avenue and Main Street reconstruction projects; how they would be assessed, and how we would be handling parking during construction.
- Space needs for the Historical Society, the Library, and Great Northern Theatre Company: Dingmann explained to the group that the City has budgeted in 2016 to hire an architect to do a study of what we can do with the current city hall complex.
- Parking needs in the downtown: Ramler stated that the City is looking into purchasing the former Granite Community Bank parking lot. Kay Cook suggested using the space that their building is on for a park.
- Cold Spring Baseball Park - representatives thanked the City for their help with the State tournament and pointed out the need to tar part of the parking lot.
- Great Northern Theatre asked for the City's help in partnering with them in getting grants to build a theater.
- Rocori Area Food Shelf pointed out that they are very appreciative to the City for being helpful in getting them in their new building.
- Big Brothers Big Sisters discussed their need for more mentors, especially men.
- Mayor Thelen invited all the groups to come to any Council meeting and use three minutes at the beginning of the meetings to make announcements about their activities and fundraisers.
- Brad Busse from Channel 10 offered that people could post their announcements on Channel 10.

- Assumption Community pointed out their ongoing need for volunteers and stated they do have a volunteer coordinator. They asked how they could coordinate their needs for volunteers with other groups.

Suggestions made included:

- Do a quarterly social to let people know about volunteer opportunities.
- Set something up on signupgenius.com or a similar website for people to sign up to volunteer.
- Keep a non-profit group list on the City and Chamber's websites.
- Do another 20/20 Visioning.

ADJOURN

MOTION WAS MADE BY HEINEN, SECONDED BY KNAPP, TO ADJOURN AT 7:28 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

Robert R. Thelen, Mayor

Kris Dockendorf, Acting City Administrator